

## Minutes of the First 2016-2017 Board of Directors Meeting

November 3<sup>rd</sup> 2016 at 11:00am Central time  
Kay-Nah-Chi-Wah-Nung Historical Centre, Fort Frances  
Teleconference

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### Board of Directors attendance:

Martin Bayer, Chair  
Thérèse Bergeron-Hopson, Vice-Chair  
Michael Atkins, Director  
Pierre Bélanger, Director  
Terry Bursey, Director  
Charles Cirtwill, President & CEO  
Alex Freedman, Director  
Gerry Munt, Director  
Dawn Madahbee-Leach, Director  
Brian Tucker, Director  
Emilio Rigato, Director

### Board of Directors regrets:

Ron Arnold, Director  
Lucy Bonanno, Director  
Harley d'Entremont, Director  
George Macey, Director  
Hal McGonigal, Director

### Members, staff and guests in attendance

Heidi Cundari, Marketing & Finance Officer  
Jamie Lee Yawney, Operations Coordinator

#### 1. Call to Order

Thérèse called the meeting to order at 11:11am CST and declared that quorum existed.

#### 2. Approval of agenda

**BOD2016-043** *The Board of Directors hereby approve the agenda.*

*Moved by: Terry Bursey.*

*Seconded by: Dawn Madahbee-Leach.*

*Carried.*

#### 3. Declaration of any conflict of interest.

None.

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**4. Signing of Directors Undertaking and Conflict of Interest**

Directors signed their 2016-2017 Directors Undertaking and Conflict of Interest. No issues.

**5. Audit and Finance Committee report**

Thérèse called on Alex to present the report.

**BOD2016-044** The Board of Directors hereby amend the signing authority for the RBC account of Northern Policy Institute to Charles Cirtwill and any one of the following: Martin Bayer, Thérèse Bergeron-Hopson, George Macey and Emilio Rigato.

Moved by: Alex Freedman.

Seconded by: Pierre Bélanger.

Carried.

**BOD2016-045** The Board of Directors hereby accept the Audit and Finance Committee report as presented.

Moved by: Alex Freedman.

Seconded by: Brian Tucker.

Carried.

**6. Governance and Nominating Committee report**

Thérèse called on Dawn to present the report.

Martin Bayer abstained from vote BOD2016-046

**BOD2016-046** The Board of Directors hereby reappoint **Martin Bayer** as Chair, expiring at the 4<sup>th</sup> AGM in 2017.

Moved by: Dawn Madahbee-Leach.

Seconded by: Terry Bursey.

Carried.

**BOD2016-047** The Board of Directors hereby reappoint **George Macey** as **Vice-Chair**, expiring at the 4<sup>th</sup> AGM in 2017.

Moved by: Dawn Madahbee-Leach.

Seconded by: Terry Bursey.

Carried.


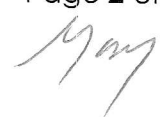
Thérèse Bergeron-Hopson abstained from vote BOD2016-048

**BOD2016-048** The Board of Directors hereby reappoint **Thérèse Bergeron-Hopson** as **Vice-Chair**, expiring at the 4<sup>th</sup> AGM in 2017.

Moved by: Dawn Madahbee-Leach.

Seconded by: Terry Bursey.

Carried.

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Emilio Rigato abstained from vote BOD2016-049

**BOD2016-049** The Board of Directors hereby appoint **Emilio Rigato** as **Treasurer**, expiring at the 4<sup>th</sup> AGM in 2017.

Moved by: Dawn Madahbee-Leach.

Seconded by: Terry Bursey.

Carried

Emilio Rigato signed the Consent to Act as Treasurer for Northern Policy Institute minutes binder.

**BOD2016-050** The Board of Directors hereby reappoint **George Macey** as **Secretary**, expiring at the 4<sup>th</sup> AGM in 2017.

Moved by: Dawn Madahbee-Leach.

Seconded by: Terry Bursey.

Carried

Thérèse Bergeron, Martin Bayer, Emilio Rigato and Brian Tucker abstained from vote BOD2016-051

**BOD2016-051** The Board of Directors hereby appoint Thérèse Bergeron-Hopson, George Macey, Martin Bayer, Emilio Rigato and Brian Tucker be appointed to the **Audit and Finance Committee** expiring at the 5<sup>th</sup> AGM in 2018.

Moved by: Dawn Madahbee-Leach.

Seconded by: Gerry Munt.

Carried

Pierre Bélanger, Ron Arnold, Alex Freedman, Gerry Munt and Terry Bursey abstained from vote BOD2016-052

**BOD2016-052** The Board of Directors hereby appoint Pierre Bélanger, Ron Arnold, Alex Freedman, Gerry Munt and Terry Bursey be appointed to the **Development Committee** expiring at the 5<sup>th</sup> AGM in 2018.

Moved by: Dawn Madahbee-Leach.

Seconded by: Brian Tucker.

Carried

Dawn Madahbee, Michael Atkins abstained from vote BOD2016-053

**BOD2016-053** The Board of Directors hereby appoint Dawn Madahbee, Hal McGonigal, Harley d'Entremont, Michael Atkins and Lucy Bonanno be appointed to the **Governance and Nominating Committee** expiring at the 5<sup>th</sup> AGM in 2018.

Moved by: Alex Freedman.

Seconded by: Pierre Bélanger

Carried


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**BOD2016-054** *The Board of Directors hereby appoint all Directors to the **Policy Advisory Committee** expiring at the 5<sup>th</sup> AGM in 2018*

*Moved by: Dawn Madahbee-Leach.*

*Seconded by: Brian Tucker.*

*Carried*

**BOD2016-055** *The Board of Directors hereby accept the Governance and Nominating report as presented.*

*Moved by: Pierre Bélanger.*

*Seconded by: Terry Bursey.*

*Carried.*

**7. Development Committee report**

Thérèse called on Pierre to present the report. Pierre reminded the Board members to donate to the Institute if they haven't yet. He also outlined that the staff contributions were at 100%. Charles asked the board if they had any recommendations on improving on the reporting structure to bring it forward to the committee. No issues.

**BOD2016-056** *The Board of Directors hereby accept the Development Committee report as presented.*

*Moved by: Terry Bursey.*

*Seconded by: Michael Atkins.*

*Carried.*

Martin Bayer exited the meeting at 11:29 CST.

**8. Other business**

None.

**9. Review of future meeting dates**

No issues.

**10. Adjourn**


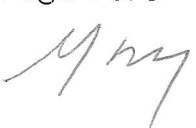
**BOD2016-057** *The Board of Directors hereby adjourn the meeting.*

*Moved by: Brian Tucker.*

*Seconded by: Alex Freedman.*

*Carried.*

Meeting adjourned at 11:38 CST.

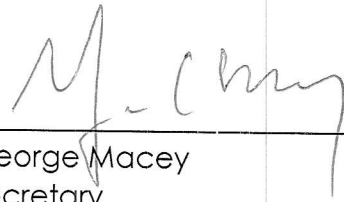
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*Minutes approved at the Board of Directors meeting as of February 9<sup>th</sup> 2017*



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Thérèse Bergeron-Hopson  
Vice Chair



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George Macey  
Secretary

