

# Minutes of the First 2014-2015 Board of Directors Meeting

October 9, 2014 at 11:45 am Central Time (rescheduled from original start time 1:00 pm Central Time)

Forest Inn, Rainbow Room, Sioux Lookout

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## Board of Directors in Attendance:

Doug Murray, Treasurer  
George Macey, Vice Chair  
Gisèle Regimbal, Director  
Hal McGonigal, Director  
Charles Cirtwill, President & CEO, Secretary

Harley D'Entremont, Director  
Madge Richardson, Director  
Ray Riley, Director  
Thérèse Bergeron-Hopson, Director

## Board of Directors Absent:

Martin Bayer, Chair

## Members, Staff and Guests in Attendance:

Barb Eccles, proxy for Voting Members Brian  
Stevenson and Murray Walberg  
Brian Tucker  
Dawn Madahbee, Advisory Council  
James Cuddy, Senior Policy Analyst

Jamie Lee Yawney, Assistant to the President  
Michael Atkins, Voting Member  
Pierre Bélanger  
Ron Arnold, Advisory Council  
Samantha Angell, Manager of Operations

### 1. Call to Order

George called the meeting to order at 11:45am and declared that quorum existed.

### 2. Approval of Agenda

George reviewed the agenda and asked if anyone had any other items to add or change. No issues.

*Motion 1 to approve the agenda. Moved by Hal, seconded by Thérèse. CARRIED unanimously.*

### 3. Declaration of any Conflict of Interest

None.

*All Board of Directors present at the meeting signed their 2014-2015 Directors Undertaking and Conflict of Interest.*

### 4. Governance and Nominating Committee Report

George called on Harley to present the report.

Harley reported that the committee recommends that all current board members stay on their existing committees and that new directors be added to the committees to fill out committee membership as needed.

It was discussed how several criteria were taken into account when recommending which individuals were to be added to each committee; general balance, aboriginal representation and a balance between Northwestern and Northeastern Ontario. Directors were reminded that if they had any preference about which committee they would like to sit on, they should advise the President and he would pass the information along to the Governance and Nominating Committee.



**Minutes of the First 2014-2015 Board of Directors Meeting**  
October 9, 2014

Re: **Motion 2**, Hal motioned for a director to run from the floor for the 2014-2015 Secretary position. The potential duties of the Secretary, as defined in Northern Policy Institute by-laws were outlined and discussed as was the level of staff support available to the Board Secretary.

**Motion 2**, to appoint Gisèle Regimbal as Northern Policy Institute Secretary for 2014-2015. Moved by Hal, seconded by Harley. CARRIED unanimously. Gisèle accepted.

**5. Audit and Finance Committee Report**

George called on Ray and Doug to present the report.

Doug explained that the Institute's fiscal performance to date is ahead of budget. The corporation is forecasting a \$40,000 surplus for the end of the fiscal year as opposed to the budgeted figure of \$6,400. Doug highlighted the institute's plan to hire a development officer once the corporation receives charitable status. Northern Policy Institute's main goal financially is to establish itself independently. The long term goal is to ensure that no single grant from any individual or organization will make up more than twenty-five percent of our funding. Doug recommended that once our development officer is in place that the board promote and assist with fundraising opportunities.

Dawn asked whether other institutes fundraise and if they have fundraising models. Charles explained how several other institutes fundraise and that there are various fundraising approaches that Northern Policy Institute can learn from. Charles explained how the Development Committee agreed that Northern Policy Institute should pursue a model with both a charitable bent and some staged donor benefits/donor value program. Doug emphasized that third party donations will not have any influence on Northern Policy Institute's direction of work.

Re: **Motion 3**, no issues.

**Motion 3**, to amend the signing Authority for the RBC bank account of Northern Policy Institute to Charles Cirtwill and any one of the following; Thérèse Bergeron-Hopson, Martin Bayer, George Macey or Thomas Douglas Murray. Moved by Doug, seconded by Hal. CARRIED unanimously.

Re: **Motion 4**, no issues.

**Motion 4**, to accept the Audit and Finance Committee report as presented. Moved by Gisèle, seconded by Hal. CARRIED unanimously.

**6. Review of future meeting dates**

Michael expressed that as a voting member, he gains a lot of value from attending board of directors meetings. Barb agreed and added that attending board meetings will allow the voting members to see the progress of the corporation and allow the opportunity for the voting members to bond with the President, the Chair and the Board. It was agreed that Northern Policy Institute would continue to couple the AGM and the fall Board Meeting as it is beneficial for all.

Doug recommended Northern Policy Institute confirm any conflicts the four voting members might have with existing AGM dates. It was agreed that the schedule presented would not be amended unless a conflict arises. Directors and voting members present were reminded that if they have conflicts with the schedule presented they should advise staff as soon as possible. Pierre expressed his gratitude for Northern Policy Institute planning dates out until 2018. Board agreed.

**Minutes of the First 2014-2015 Board of Directors Meeting**  
October 9, 2014


Re: **Motion 5**, George motioned that Florence Bailey, Dominic Giroux and Brian Stevenson receive a letter of appreciation and a Northern Policy Institute toque for their service as directors. Board agreed.

**MOTION 5**, to approve sending Florence Bailey, Dominic Giroux and Brian Stevenson a letter of appreciation and a Northern Policy Institute toque for their service as director. Moved by Ray, seconded by Madge. CARRIED unanimously.

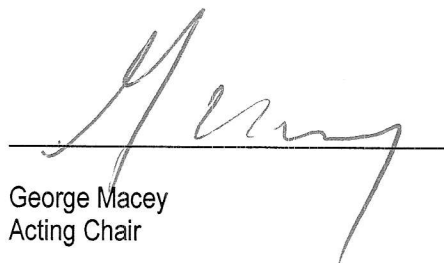
**7. Adjourn Board of Directors Meeting**

**MOTION 6**, to adjourn the First 2014-2015 Board of Directors Meeting. Moved by Gisèle, Seconded by Thérèse. CARRIED unanimously.

Meeting adjourned at 12:22 pm Central Time



Charles Cirtwill  
Secretary



George Macey  
Acting Chair