

Minutes of the Board of Directors Meeting

August 11th 2016 at 09:00am Eastern Time
Teleconference

Board of Directors attendance:

Thérèse Bergeron-Hopson, Vice-Chair
Doug Murray, Treasurer
Charles Cirtwill, President & CEO
Pierre Bélanger, Director
Terry Bursey, Director
Harley d'Entremont, Director
Alex Freedman, Director
Gerry Munt, Director

Board of Directors regrets:

Ron Arnold, Director
Martin Bayer, Chair
Terry Bursey, Director
George Macey, Director
Dawn Madahbee, Director
Brian Tucker, Director

Members, staff and guests in attendance

Samantha Angell, General Manager
Jamie Lee Yawney, Operations Coordinator

1. Call to Order

Thérèse called the meeting to order at 10:06am EST and declared that quorum existed.

2. Approval of agenda

BOD2016-022 *The Board of Directors hereby approve the agenda.*

Moved by: Pierre Bélanger.

Seconded by: Terry Bursey.

Carried.

3. Declaration of any conflict of interest.

None.

4. Approval of the minutes of the May 12th 2016 Board of Directors meeting.

No issues.



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BOD2016-023 The Board of Directors hereby approve the minutes of the May 12th 2016 Board of Directors meeting.
Moved by: Pierre Bélanger.
Seconded by: Alex Freedman.
Carried.

5. Business arising from minutes

None.

6. Governance and Nominating Committee report

Thérèse called on Harley to present the report.

BOD2016-024 The Board of Directors hereby nominate Denise Hardy at the next annual meeting of Members as a director and that the Members be requested to appoint her to a three (3) year term, expiring at the 6th AGM in 2019.
Moved by: Harley d'Entremont.
Seconded by: Terry Bursey.
Carried.

BOD2016-025 The Board of Directors hereby nominate Michael Atkins at the next annual meeting of Members as a director and that the Members be requested to appoint him to a three (3) year term, expiring at the 6th AGM in 2019.
Moved by: Harley d'Entremont.
Seconded by: Pierre Bélanger.
Carried.

BOD2016-026 The Board of Directors hereby nominate Emilio Rigato at the next annual meeting of Members as a director for the remainder of Doug Murray's term and that the Members be requested to appoint him to a one (1) year term, expiring at the 4th AGM in 2017.
Moved by: Harley d'Entermont.
Seconded by: Terry Bursey.
Carried.

BOD2016-027 The Board of Directors hereby nominate Harley d'Entremont at the next annual meeting of Members as a director and that the Members be requested to appoint him to a three (3) year term, expiring at the 6th AGM in 2019.
Moved by: Terry Bursey.
Seconded by: Pierre Bélanger.
Carried.

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BOD2016-028 The Board of Directors hereby nominate Dawn Madahbee at the next annual meeting of Members as a director and that the Members be requested to appoint her to a three (3) year term, expiring at the 6th AGM in 2019.

Moved by: Harley d'Entremont.

Seconded by: Pierre Bélanger.

Carried.

BOD2016-029 The Board of Directors hereby nominate Terry Bursey at the next annual meeting of Members as a director and that the Members be requested to appoint her to a three (3) year term, expiring at the 6th AGM in 2019.

Moved by: Harley d'Entremont.

Seconded by: Pierre Bélanger.

Carried.

BOD2016-030 The Board of Directors hereby thank Doug Murray and J.P. Gladu for all of their work and dedication as they served as Board members.

Moved by: Alex Freedman.

Seconded by: Pierre Bélanger.

Carried.

BOD2016-031 The Board of Directors hereby accept the Governance and Nominating Committee report as presented.

Moved by: Harley d'Entremont.

Seconded by: Gerry Munt.

Carried.

7. Audit and Finance Committee report

Thérèse called on Alex to present the report.

Alex reviewed the 2015-2016 Audited Financial Statements prepared by BDO. No issues.

BOD2016-032 The Board of Directors hereby accept the 2015-2016 Audited Financial Statements prepared by BDO as presented.

Moved by: Alex Freedman.

Seconded by: Doug Murray.


Carried.

BOD2016-033 The Board of Directors hereby accept the Audit and Finance Committee report as presented.

Moved by: Alex Freedman.

Seconded by: Doug Murray.

Carried.



8. Development Committee report

Thérèse called on Pierre to present the report.

Pierre reviewed the Institutes projected and actual asks and replies from May to July 2016. No issues.

BOD2016-034 *The Board of Directors hereby accept the Development Committee report as presented.*

Moved by: Pierre Bélanger.

Seconded by: Terry Bursey.

Carried.

9. President Report

Thérèse called on Charles to present the report.

Charles gave a summary of the Institutes progress since the May Board meeting. The board decided that more social media analytics and earned media will be added to future reports.

BOD2016-035 *The Board of Directors hereby accept the President report as presented.*

Moved by: Pierre Bélanger.

Seconded by: Harley d'Entremont.

Carried.

10. Other business

a. 2015-2016 Annual Report

Alex pointed out that the page header needs to be amended to 2015-2016 and asked if annual growth rates on media earned and social media could be added. No issues.

BOD2016-036 *The Board of Directors hereby accept the 2015-2016 Northern Policy Institute annual report as presented.*

Moved by: Harley d'Entremont.

Seconded by: Terry Bursey.

Carried.

11. Review of future meeting dates

No issues.

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12. Adjourn meeting

BOD2016-009 *The Board of Directors hereby adjourn the meeting.*

Moved by: Pierre Bélanger.

Seconded by: Gerry Munt.


Carried.

Meeting adjourned at 10:54am Eastern time.

Minutes approved by the Board on 3rd day of November 2016.



Acting Chair



Secretary of the Board

*Nov. 3/16
JRM*